

Willows Unified School District

Student Educational Field Trip Activity Request Form

(Complete and turn into Principal TWO WEEKS prior to scheduled activity)

Date(s) of Activity: Apr. 6-8, 2019 Departure Time: ~~5:00~~^{7:30} am 4/6/19

Termination Time: 6:00pm 4/8/19

Specific Destination(s): Santa Clara Convention Center

Purpose of Field Trip: ASB Conference

Number of Students: 4

Grade level(s)/Class: 9-11

School(s) Involved: Willows High School

Person in Charge: Jenn Ovitz

Phone #: (530) 519-7747

Chaperones (including teachers): Jenn Ovitz

Provision for Meals: included in conference

Estimated cost other than district transportation (specific breakdown)

see attached

If district transportation for the field trip is required, complete a Vehicle Request Form and submit to the building principal with this form.

I understand that this field trip is part of the school's regular curriculum and that all school rules and district policies will be in effect during the entire trip.

Teacher's Signature Jennifer Ovitz Date 2/8/19

Building Principal Approval [Signature] Date 2-11-19